2016 - 2017

NABE Affiliates’ Handbook
# TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>NABE Office and Staff</td>
<td>3</td>
</tr>
<tr>
<td>NABE Executive Board 2016-2017</td>
<td>4</td>
</tr>
<tr>
<td>Mission and Purposes of NABE</td>
<td>5</td>
</tr>
<tr>
<td>NABE’s Sample of Accomplishments throughout the Years</td>
<td>6</td>
</tr>
<tr>
<td>NABE’s Bylaws</td>
<td>11</td>
</tr>
<tr>
<td>NABE’s Responsibilities to Affiliate Members</td>
<td>17</td>
</tr>
<tr>
<td>NABE’s Expectations from Affiliates</td>
<td>18</td>
</tr>
<tr>
<td>NABE’s Active Affiliates</td>
<td>19</td>
</tr>
<tr>
<td>NABE’s Expansion Internationally</td>
<td>20</td>
</tr>
<tr>
<td>Contact Information of Active NABE Affiliates 2016-2017</td>
<td>21</td>
</tr>
<tr>
<td>Petition Procedures to become and Affiliate of NABE</td>
<td>25</td>
</tr>
<tr>
<td>Petition Form to Become an Affiliate of NABE</td>
<td>26</td>
</tr>
<tr>
<td>NABE Affiliates’ Annual Renewal Form</td>
<td>27</td>
</tr>
</tbody>
</table>
NABE STAFF

EXECUTIVE DIRECTOR
Dr. Santiago Wood
Cell: 954-729-4557
Email: drsantiagow@gmail.com

DEPUTY DIRECTOR
Nilda M. Aguirre, Ed. S.
Cell: 225-284-3394
E-mails: conference.nabe@gmail.com
Nma226@gmail.com

CONFERENCE OFFICE MANAGER
Tina A. Geneste
P. O. Box 1569
Albany, LA 70711
Tel. 225-209-0224
E-mail: Presenters.nabe@gmail.com

NABE OFFICE ADDRESS
National Association for Bilingual Education (NABE)
c/o Ana G. Méndez University
11006 Veirs Mills Road, L-1
Wheaton, MD 20902
Phone: 240-450-3700
Fax: 240-450-3799

www.nabe.org
<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Affiliation/Address</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>Minh-Anh Hodge, Ed. D.</td>
<td>Tacoma School District</td>
<td>P: (253) 571-1415 / F: (253) 571-1232 <a href="mailto:mhodge@tacoma.k12.wa.us">mhodge@tacoma.k12.wa.us</a></td>
</tr>
<tr>
<td>Vice President</td>
<td>Margarita P. Pinkos, Ed. D.</td>
<td>Dept. of Multicultural Education</td>
<td>P: (561) 434-8010 / F: (561) 434-8074 <a href="mailto:margaritapinkos@gmail.com">margaritapinkos@gmail.com</a></td>
</tr>
<tr>
<td>Treasurer</td>
<td>Josefina Tinajero, Ed. D.</td>
<td>The University of Texas at El Paso</td>
<td>P: (915) 747-5572 / F: (915) 747-5755 <a href="mailto:Tinajero@utep.edu">Tinajero@utep.edu</a></td>
</tr>
<tr>
<td>Secretary</td>
<td>Rossana Boyd, Ph. D.</td>
<td>University of North Texas</td>
<td>C: (940) 391-4800 / P: (940) 565-2933 <a href="mailto:rossana.boyd@unt.edu">rossana.boyd@unt.edu</a></td>
</tr>
<tr>
<td>Central Region Representative</td>
<td>Leo Gómez, Ph. D.</td>
<td>PO Box 420</td>
<td>P: (956) 467-9505 <a href="mailto:leogomez@dlti.us">leogomez@dlti.us</a></td>
</tr>
<tr>
<td>Western Region Representative</td>
<td>Macario Saldate</td>
<td>Administrative Assistant to Representative Saldate</td>
<td>P: (602) 926-3265 G <a href="mailto:Hernandez@azleg.gov">Hernandez@azleg.gov</a></td>
</tr>
<tr>
<td>Eastern Region Representative</td>
<td>Anita Pandey, Ph. D.</td>
<td>Morgan State University</td>
<td>C: (443)-422-5923 <a href="mailto:Anita.pandey@morgan.edu">Anita.pandey@morgan.edu</a></td>
</tr>
<tr>
<td>Member at Large</td>
<td>María Guadalupe Arreguin-Anderson, Ed. D.</td>
<td>University of Texas at San Antonio</td>
<td>P: (281) 458-7673 <a href="mailto:maria.arreguinanderson@utsa.edu">maria.arreguinanderson@utsa.edu</a></td>
</tr>
<tr>
<td>Member-at-Large</td>
<td>Luis F. Cruz, Ph. D.</td>
<td>Education Consultant</td>
<td>C: (626)-705-9415 <a href="mailto:lcruz@newfrontier21.com">lcruz@newfrontier21.com</a></td>
</tr>
<tr>
<td>Parent Representative</td>
<td>Myrna Reyna</td>
<td>Dual Language Consultant</td>
<td>C: 214-500-1686 <a href="mailto:Myrna.reyna@region10.org">Myrna.reyna@region10.org</a></td>
</tr>
</tbody>
</table>
THE MISSION OF THE NATIONAL ASSOCIATION FOR BILINGUAL EDUCATION (NABE)

NABE’s Mission is to advocate for educational equity and excellence for bilingual/multilingual students in a global society.

NABE is a tax-exempt 501 (c) (3) of the Internal Revenue Code non-profit national organization founded in 1972 to advocate for bilingual education and the education of students in grades EC-12 whose dominant language is other than English also called English learners (ELs).

PURPOSES OF NABE

According to Article II. Purposes of the NABE Bylaws: The Association is organized exclusively for educational purposes, including, the making of distributions to organizations that qualify as exempt organizations under section 501 (c) (3) of the Internal Revenue Code, or the corresponding section of any future federal tax code. NABE’s educational purposes relate primarily to bilingual education and include:

(1) Recognizing, promoting and publicizing programs of excellence;
(2) Promoting efforts to assure equal educational opportunity;
(3) Promoting the provision of linguistically and culturally appropriate education services to children, youth, and adults;
(4) Promoting public understanding and appreciation of the linguistic and cultural needs of language-minority children, youth, and adults;
(5) Promoting development of standards of professional excellence;
(6) Conducting educational workshops and conferences;
(7) Encouraging research and publications;
(8) Promoting the inclusion of language-minority students in culturally and linguistically relevant assessment systems which, to the extent practicable, assess students in a language and form most likely to yield accurate and reliable information; and
(9) Serving as an advocate for language-minority children and families.

The purposes are carried out through professional development, sharing best practices and materials, sharing cutting edge research, developing and recommending policy, advocating legislatively at the national level, supporting the affiliates and special interest groups, and collaborating with other organizations to support the education of students whose dominant language is other than English (ELs). All these activities ensure equitable and equal educational opportunities for these children and youth.

The purposes are carried out through professional development, sharing best practices and materials, sharing cutting edge research, developing and recommending policy, advocating legislatively at the national level, supporting the affiliates and special interest groups, and collaborating with other organizations to support the education of students whose dominant language is other than English (ELs). All these activities ensure equitable and equal educational opportunities for these children and youth.
As a tireless advocacy organization since 1976, NABE has worked very hard over the years to influence and create policies, programs, research, pedagogy and professional development to improve the education of ELs. NABE has relied on its affiliates, membership, and board members to provide a vision for the country in regards to the education of ELs. Primarily, NABE has been promoting the use of the native language, most commonly Spanish and English, for classroom instruction and in everyday life. However, ELs represent over 100 languages and although less common, bilingual programs are also available in German/English, French/English, Chinese/English, Vietnamese/English, Navaho/English, Apache/English, etc. across the U.S. Internationally the languages are usually indigenous and the majority language such as: Quechua/Spanish, Garifuna/Spanish, Nahuatl/Spanish, etc. NABE has helped develop intercultural understanding and it has demonstrated that educators can learn to effectively cross cultural and linguistic borders.

**Benefits of Membership in NABE**

Include national representation for Congress and for the U. S. Department of Education and other federal agencies. Discounted conference registration fees, receipt of weekly online NABE ENews, access to the *Bilingual Research Journal* issues, access to the *NABE Journal of Research and Practice*, access to the *Perspectives* Magazine, and support from NABE. Individuals can become members or renew their membership at: [http://nabe.org/membership](http://nabe.org/membership).

**NABE’S SAMPLE OF ACCOMPLISHMENTS THROUGHOUT THE YEARS**

**1994 – 2002 Title VII Bilingual Education Act**

NABE was instrumental in encouraging the passing by the U. S. Congress of the Title VII Bilingual Education Act. It was reauthorized every four years as an amendment to the Improving America’s School Act of the Elementary and Secondary Education Act (ESEA). Funding was available to school districts and universities in the form of competitive grants to develop exemplary bilingual and foreign language programs and to prepare teachers.

**2003-2011 – No Child Left Behind Act of the ESEA**

The NCLB Act passed but the Title VII Bilingual Education Act was replaced with the Title III English Language Acquisition Act. Most of the funding became formula grants to states based on the number of students whose dominant language is other than English. NABE worked hard to make sure that states could still use the funding for bilingual programs but English programs became for predominant. NABE continued to advocate for bilingual education through announcements, press releases, its website, its national conferences, meetings, coalitions, support to states, technical assistance, etc. in spite of an environment of anti-bilingual education.
2012-2016 – Advocacy with HEC and NHL Organizations – HR 5 Every Student Succeeds Act (ESSA) of the Elementary and Secondary Education Act (ESEA).

NABE has been an active member of the Hispanic Education Council (HEC) which unites 14 organizations dedicated to improving educational opportunities and outcomes for the more than 54 million Latinos living in the United States and Puerto Rico. Also, it has been an active member of the National Hispanic Leadership (NHL) which is a coalition of 39 national Latino nonpartisan civil rights and advocacy organizations. NABE and both coalitions worked tirelessly to make sure that emerging bilinguals were well represented in the newly passed congressional bill H.R. 5, Every Student Succeeds Act.

2012 to 2015 – The Seal of Biliteracy

This initiative was conceptualized by Californians Together and it was launched in California in 2012. The initiative consists of an award made by a state department of education or local district to recognize a student who has attained proficiency in English and one or more other world languages by high school graduation. The recognition of attaining biliteracy becomes part of the high school transcript and diploma for these students in the form of a seal. Dr. Yee Wan quickly promoted the initiative at the 2012 NABE conference in Dallas. Since then New York, Texas, Illinois, New Mexico and altogether nine states have the Seal of Biliteracy. In 2015, The American Council on the Teaching of Foreign Languages, the National Association for Bilingual Education, the National Council of State Supervisors for Languages, and TESOL International Association, drafted recommendations for its implementation. By September 2016 there were 29 states that had passed legislation to implement the Seal of Biliteracy.

2013 NABE’s Repository at the University of Texas at San Antonio (UTSA)

This year NABE’s historical records were mailed to UTSA to be organized, digitalized, and made available to the general public as part of their special collections. The records are available at: http://www.lib.utexas.edu/taro/utsa/00329/utsa-00329.html. Specific information can be requested and copies will be emailed to inquirers.

2015 – NABE move and Dual Language Symposium

NABE moved its offices to Ana G. Méndez University, a bilingual university located in Wheaton, MD. This is a strong collaboration among both entities. A full time office manager handles the membership and the day to day operation of the organization. In July, the first Dual Language Symposium was offered to 40 participants from across the U.S.

2016 – Major Activities

My Name, My Identity Campaign

a. In partnership with the Santa Clara County Office of Education, NABE initiated a national platform for the My Name, My Identity Campaign, and encouraged all its affiliates to join in this compelling effort. The My Name, My Identity Campaign is an opportunity to build a respectful culture in our schools and communities that values diversity and promotes global awareness. It encourages individuals to make pledges to pronounce students’ names
correctly and to learn the stories behind their names. Pronouncing students’ names correctly helps foster students’ self-confidence and their own sense of identity. This historic initiative received strong support from McGraw-Hill Education. The Coca-Cola Company issued a confirmed sponsorship for the 2017 NABE Global Ambassador Scholarship in Dallas, Texas. This initiative received commendations from California Assembly Member Kansen Chu, California Senators Jim Beall and Ricardo Lara, and Congressman Mike Honda.

b. NABE Trailblazers and Past Presidents
NABE implemented its 45th annual conference in Chicago where many of the past presidents and trailblazers were recognized during the Awards Luncheon on March 3rd. Trailblazers Maria Medina Seidner and Macario Saldate were in attendance. President Yee Wan invited them to help form the Past presidents’ Advisory Council. This group met on March 5th to plan support for NABE.

c. International NABE Affiliates
For the first time in the history of NABE and thanks to the efforts of President Yee Wan, the Country of China became the first international affiliate of NABE this year. On September 2016 of this same year, Spain was approved by the board as its second international affiliate. On October 2016, the board approved Mexico as its third international affiliate.

d. Victory in California! Proposition 58 Bilingual Education is Back
On November 9, 2016 60% of the population of California voted for Proposition 58 that rejects the old Proposition 227 that banned bilingual education in that state. The approval of Proposition 58 by voters will bring back rejected the old law to bring back bilingual
education to California. More information at: 

e. Congressional Resolution
Thanks to the great work of President Yee Wan, on April 18, 2016 California Congressman Michael Honda passed House Resolution 690 recognizing and celebrating April as the “National Bilingual/Multilingual Learner Advocacy Month.” This legacy is for many years to come so that our students can be recognized and acknowledged every year in all schools.

The above are just a few examples of the efforts that NABE has carried out for the past 45 years. Credit is given to many constituents, board members, and to the executive directors from those years: Jim Lyons, Delia Pompa, James Crawford, and Santiago Wood.
Recognizing and celebrating April as “National Bilingual/Multilingual Learner Advocacy Month”.

Whereas the National Association for Bilingual Education has made invaluable contributions to the efforts nationally to advance educational equity and excellence for bilingual/multilingual students, and as part of this effort has initiated the recognition of April 2016 as the first National Bilingual/Multilingual Learner Advocacy Month;

Whereas “National Bilingual/Multilingual Learner Advocacy Month” recognizes that bilingual/multilingual learners are one of the fastest growing student populations in U.S. schools, that this group of students brings multiple assets to schools and adds to the rich diversity among students;

Whereas “National Bilingual/Multilingual Learner Advocacy Month” is an opportunity to draw attention to the persistent gap between bilingual/multilingual learners and native English-speaking students;

Whereas “National Bilingual/Multilingual Learner Advocacy Month” calls on stakeholders at all levels to examine the diverse needs of bilingual/multilingual learners and to build an inclusive and respectful culture;

Whereas “National Bilingual/Multilingual Learner Advocacy Month” highlights a commitment to ensure educational equity and access leading these learners to thrive academically and become productive biliterate/multiliterate global citizens;

Whereas “National Bilingual/Multilingual Learner Advocacy Month” encourages institutions to adopt policies and practices such as dual language instructional programs that value and use students’ languages and cultural assets to learn high academic content, promote long-term academic achievement, and increase graduation rates;

Whereas “National Bilingual/Multilingual Learner Advocacy Month” calls for the need to prepare highly qualified bilingual teachers in all disciplines to address the unique needs of bilingual/multilingual learners in diverse settings;

Whereas “National Bilingual/Multilingual Learner Advocacy Month” calls for the need to engage parents and guardians of bilingual/multilingual learners in their student’s educational journey, and

Whereas the National Association for Bilingual Education recognizes the significant languages and cultural assets that bilingual/multilingual learners bring to schools:

Now, therefore, be it

Resolved, that the House of Representatives recognizes and celebrates “National Bilingual/Multilingual Learner Advocacy Month”.

Michael M. Honda
Member of Congress
National Conference in New York City. There delegates were selected and a slate of candidates for office was prepared. The Constitution and Bylaws were approved at the Fourth Annual National Conference held in Chicago in 1975. NABE was originally incorporated in the State of Texas in 1976.

In 1980, NABE established a permanent national headquarters in Washington, D.C. In 1988, NABE was incorporated in the District of Columbia with a new set of Bylaws for the governance of the organization. Over the years, NABE has developed into the strong national force for bilingual education envisioned by its founders.

The Bylaws are the guide to operate the organization and they have experienced changes over the years based on educational trends. The most recent changes were made in 2012. Affiliates can use the document as their guide for updating or developing their own bylaws. The bylaws document can be found in the NABE website at: http://nabe.org/Bylaws. These include the following articles:

**ARTICLE I. NAME**
The name of the corporation shall be the National Association for Bilingual Education, hereinafter referred to as NABE or the Association.

**ARTICLE II. PURPOSES**

Section A. Eleemosynary. The Association is organized exclusively for educational purposes, including, the making of distributions to organizations that qualify as exempt organizations under section 501 (c) (3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Section B. Educational Purposes. NABE’s educational purposes relate primarily to bilingual education and include:

(1) Recognizing, promoting and publicizing programs of excellence;

(2) Promoting efforts to assure equal educational opportunity;

(3) Promoting the provision of linguistically and culturally appropriate education services to children, youth, and adults;

(4) Promoting public understanding and appreciation of the linguistic and cultural needs of language-minority children, youth, and adults;

(5) Promoting development of standards of professional excellence;

(6) Conducting educational workshops and conferences;

(7) Encouraging research and publications;
(8) Promoting the inclusion of language-minority students in culturally and linguistically relevant assessment systems which, to the extent practicable, assess students in a language and form most likely to yield accurate and reliable information; and

(9) Serving as an advocate for language-minority children and families.

Section C. Prohibition. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation (except as otherwise permitted by Sec. 501(h) of the Internal Revenue Code), and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office.

Section D. Compliance with IRS. Notwithstanding any other provision of these bylaws, NABE shall not carry on any other activities not permitted to be carried on (1) by section 501(c) (3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or (2) by a corporation, contributions to which are deductible under section 170(c) (2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

ARTICLE III. MEMBERSHIP

Section A. Membership Defined. The privilege of membership in NABE is voluntary and is available to all persons and groups that are interested in bilingual education, supportive of NABE's purposes, goals and objectives, and willing to abide by these bylaws, and who make payment of annual membership dues. A member in good standing shall meet the applicable requirements set forth in Sections B-F and shall be current in dues payment.

Section B. Categories of Membership. Membership shall consist of the following categories: Regular Members, Affiliate Members, Institutional Members, and Honorary Members.

Section C. Regular. Regular Memberships shall be for individuals. Regular members receive NABE publications and are entitled to vote in NABE elections.

Section D. Honorary. Honorary Memberships are available to individuals or groups, who by virtue of selection by the Executive Board are awarded complimentary membership, because of their significant contributions to the advancement of bilingual education and/or the work of the Association. Honorary members have all of the privileges of regular members.

Section E. Institutional. Institutional Memberships are available to institutions of education, libraries, and commercial vendors. Institutional members receive NABE publications, but are not entitled to participate in NABE elections.

Section F. Affiliate. Affiliate Memberships are for organizations which agree to support NABE's purposes. Affiliate memberships are granted by the Board of Directors after petition by an organization. The petition shall include a written pledge to uphold NABE's purposes; a copy of the affiliate organization's Articles of Incorporation and bylaws or constitution, as appropriate; a list of the organization's elected officers and bonafide members; and payment of initial membership fee. The organization seeking affiliate membership must also demonstrate in its petition that its
membership constitutes a minimum of 25 and its officers are also NABE members in good standing.

**ARTICLE IV. GOVERNANCE**

**Section A. Executive Board.** NABE shall be governed by an Executive Board of Directors, hereinafter referred to as the Executive Board, comprised of nine persons who will occupy the following positions: three elected Board Members-at-Large and six Regional Representatives, one elected by each of the Association’s six geographic regions. The Executive Board shall also appoint, as a nonvoting advisor to the Board, a Parent Representative on an annual basis. These changes shall become effective on July 1, 2012.

**Section A. Executive Board.** NABE shall be governed by an Executive Board of Directors, hereinafter referred to as the Executive Board, comprised of nine persons who will occupy the following positions: three elected Board Members-at-Large and six Regional Representatives, one elected by each of the Association’s six geographic regions. The Executive Board shall also appoint, as a nonvoting advisor to the Board, a Parent Representative on an annual basis. These changes shall become effective on July 1, 2012.

**Section C. Authority.** The authority of the Executive Board shall extend to all matters of policy and the employment of an Executive Director. The Board shall also establish the criteria for membership, period of membership, annual dues, qualifications of its officers, and possess the legislative authority to adopt and amend these bylaws in consultation with its affiliates.

**Section D. Officers.** The Executive Board shall have four officers: President, Vice President, Secretary, and Treasurer, who will serve a one year terms. The nine members of the Executive Board shall select, from among themselves, the Executive Board’s officers.

**Section E. Vacancies.** Any vacancy occurring on the Executive Board and any vacancy in an officer position may be filled for the unexpired term by a vote of a simple majority of the remaining members of the Executive Board.

**Section F. Duties of Officers.**

1. The President is responsible for calling and conducting Executive Board meetings; presiding at the Association's Annual General Membership Meeting; supervising the Executive Director with consultation and advice from NABE Executive Board Members; and representing the Association to its members and the public.

2. The Vice-President assists the President and shall serve as President if the President is absent or temporarily incapacitated.

3. The Secretary shall record, distribute to the Executive Board, and transmit to the Association's national office, minutes of each Executive Board meeting and the Association's Annual General Membership Meeting.

4. The Treasurer shall oversee the financial operations of the Association and shall present reports
on the Association's financial operations and status to the Board and at the Association's Annual General Membership Meeting. The Treasurer shall also ensure that an annual audit of the Association's financial records is conducted and that said audit is available for inspection.

Section G. Removal. Any member or officer of the Executive Board may be removed from the Board for misfeasance, malfeasance, or nonfeasance in the performance of his or her duties as Board member or officer. Such removal shall be at a regular meeting of the Executive Board, and upon a vote of five members, provided that a notice of the proposed removal shall have been sent by mail, certified or registered if possible, to the last recorded address of such member or officer at least fifteen (15) days before final action is taken on such removal. The member or officer shall have the opportunity to present any relevant information, in writing, in person, or through a representative, to the Board of Directors before final action is taken.

Section H. Meetings. Meetings of the Executive Board of Directors shall be called by the President, a majority of the Executive Board members or the Executive Director, with a five-day notice to all Board members and the Executive Director.
A quorum of the Executive Board shall consist of five members. All meetings of the Executive Board shall be open to NABE members in good standing. The Executive Board may, by simple majority vote, close any portion of an Executive Board meeting to non-Board members to discuss confidential matters. Any members of the Executive Board of Directors may participate in meetings of the Executive Board by conference telephone, as permitted by the State of Maryland Nonprofit Corporation Act. Proxy voting shall not be permitted at meetings of the Executive Board.

Section I. Annual Meeting. The Executive Board of Directors shall hold at least one annual membership meeting in conjunction with the Association's annual conference. Fifty members in good standing shall comprise a quorum at the Association's annual membership meeting.

Section J. Affiliates Meeting. The Executive Board of Directors shall also convene a meeting of the presidents of the Association's affiliate organizations in conjunction with the Association's annual conference. The meeting shall be known as the Delegate Assembly.

ARTICLE V. NOMINATIONS

Section A. Nomination of Candidates. Qualified candidates for the Executive Board may be nominated for election in one of two ways: (1) by the written petition of any NABE affiliate organization in good standing, which may nominate one candidate for the Executive Board each year, or (2) by the written petition of any five NABE members in good standing.

Section B. Qualifications of Candidates. Candidates for the Executive Board of Directors must be NABE members in good standing, and must have been members in good standing for one year prior to their nomination. The final slate of candidates every year must represent a minimum of three linguistic groups. No more than two (2) Board positions may be held by members from the same State as a result of an “appointment” to the Executive Board. Reasonable attempts should be made to ensure that candidates represent a minimum of three linguistic groups.
Section C. Nominating Procedure. To be considered as candidates to the NABE Executive Board, nominating petitions must be received at the NABE Office no later than three weeks after the call for nominations is announced by the NABE Executive Board at the end of the annual conference. All petitions meeting the criteria in Sections A and B of this Article will be accepted, and their nominations will be certified by the Executive Director. There will be no limitation on the number of candidates.

Section D. State Representation. For the purposes of nominations, elections, and appointments, there shall be no more than two (2) Executive Board positions held from the same state.

Section E. Linguistic Representation. For the purposes of nominations, elections, and appointments, there shall be a minimum of three different linguistic groups represented on the Executive Board.

Section F. Regional Representation. For the purposes of nominations and elections of Regional Representatives, there shall be three regions: East, Central, and West.


2) The Central region shall be comprised of: Alabama, Arkansas, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Michigan, Minnesota, Mississippi, Missouri, North Dakota, Ohio, Oklahoma, South Dakota, Tennessee, Texas, and Wisconsin.


ARTICLE VI. ELECTIONS

Section A. Election Procedures. Voting for the six Regional Representatives to the Executive Board of Directors shall be on a regional basis; such elections shall take place every third year, beginning in 2012. Voting for the three Board Members-at-Large shall be on a national basis; such elections shall take place in the two alternate years.

Section B. Mail-In Ballots. The Executive Director shall be responsible for conducting elections for Board Members through electronic or mail-in ballots. The membership database to be used for dissemination of ballots shall be certified by the Executive Board prior to electronic or mail-out of election ballots. Election ballots will permit members to vote for one Regional Representative or for up to three Member-at-Large positions on the Executive Board.

Section C. Selection of Winners. The positions of Board Members shall be filled by the candidates receiving the highest number of votes for the available positions, as counted by an impartial agent that is independent of the Executive Board and the NABE staff.
ARTICLE VII. DELEGATE ASSEMBLY
The Association shall have a Delegate Assembly composed of the NABE Executive Board, and the state affiliate presidents or their designees. The functions of the Delegate Assembly are:

(1) to serve as an advisory body to the Executive Board;

(2) to provide liaison between state affiliates and the NABE Executive Board; and

(3) to make recommendations regarding amendments to the Association's bylaws, if necessary. The President of NABE or Vice-President in the case of President’s absence due to his/her emergency shall preside at the annual Delegate Assembly meeting. Announcement and agenda of the Delegate Assembly shall be made available to all affiliate presidents no later than December 15 annually.

ARTICLE VIII. AMENDMENTS

Section A. Amendments. An amendment may be an addition, a deletion, or a change to these Bylaws.

Section B. Procedures for Amendments.
(1) Amendments may be proposed by Executive Board member, members of a state affiliate, Delegate Assembly, or by committees of the Association.

(2) Proposed amendments to these Bylaws shall be submitted in writing to President no later than sixty (60) days prior to the annual Delegate Assembly meeting at the Annual Conference. Should the President or his/her designee fail or refuse to transmit a proposed amendment, any three Board members may call up an amendment sent to the President in accordance with the provisions of this subsection.

(3) Proposed amendments shall be printed and distributed to all affiliates at least thirty (30) days prior to the Delegate Assembly meeting at the Annual Conference.

Section C. Adoption of Amendments.
Proposed amendments shall be reviewed and clarified by the NABE Executive Board with the assistance of the proponent of the amendment prior to the Delegate Assembly meeting. All proposed amendments shall be written and published in a publication open to all members and be ready to be discussed to seek state affiliates’ feedback at the Delegate Assembly meeting. Approval or any changes of proposed amendments to these Bylaws may be accomplished by a simple majority of the membership at the annual Delegate Assembly meeting.

Section D. Effective Date for Successful Amendments. Successful amendments shall become effective sixty (60) days after adoption.

Section E. Majority Vote Required. Approval of any proposed amendments to these Bylaws may be accomplished by a simple majority of the membership of the Executive Board.
NABE’S RESPONSIBILITIES TO ITS AFFILIATES

1) Meeting with Affiliate Presidents or its designees at the Annual Conference Affiliate Meeting/Delegate Assembly;

2) Keeping Affiliates advised of NABE activities via the NABE Weekly E-News and NABE’s website, www.nabe.org;

3) Keeping the Affiliates advised about policies and developments in the field of bilingual education;

4) Providing technical assistance to the Affiliate upon request and as staff and resources allow.

5) Providing Executive Board members to the extent possible to represent NABE at affiliate conferences if there is no cost involved for NABE.

6) Affiliates can have a booth at NABE annual conferences.

7) NABE can recommend speakers for the affiliates’ professional development events.

8) NABE will provide access to the Bilingual Research Journal (BRJ), the NABE Journal for Research and Practice (NJRP), and to the NABE Perspectives quarterly magazine.

9) Advocate at the national level for issues that affect the affiliates in the field of bilingual education.

10) Technical assistance with the establishment of the Seal of Biliteracy or its implementation.


12) Gather Teacher of the Year and Dissertation award nominations as well as student bilingual essays.

NABE’s EXPECTATIONS FROM ITS AFFILIATES

1) On January 31 of each year, the following must be submitted to the NABE Central Office:
   a. Affiliate membership fee of $100

   b. List of Affiliate Executive Board members, including names, addresses, telephone numbers, and term of office.

   c. Date, location and theme of the next annual conference and/or alternative professional development event, if available.
d. Include the NABE membership option in affiliates’ membership materials.

e. It is the responsibility of the Affiliate President or designee to keep the NABE Central Office advised of any changes that occur during the year.

2) Each Affiliate is expected to advise NABE in the following ways:
   a. The affiliate president or designee should keep the President of NABE informed about local/state issues that NABE can address at the national level.

   b. The affiliate president or designee should provide recommendations to the NABE Executive Board via the NABE President relative to all aspects of the national organization and its relationship with its Affiliates.

   c. The affiliate president or designee should send a different representative to each of the following meetings held at NABE’s Annual Conference. Representatives of the Affiliate must be current NABE members in good standing: Affiliate Meeting (Delegate Assembly) and Resolution Committee.

3) Affiliates are expected to assist NABE in disseminating information to affiliate members regarding issues of national concern such as: the NABE Weekly E-News, the quarterly *NABE Perspectives* Magazine, or any articles from the *Bilingual Research Journal* and the *NABE Journal of Research and Practice*.

4) Affiliates are expected to provide to the NABE President information about their affiliate activities, accomplishments, and publications for inclusion in NABE’s Weekly E-News and/or in the quarterly *NABE Perspectives* Magazine.

5) Affiliate conference chairs can request to the NABE president, NABE materials to be displayed at their conferences and vice-versa.

6) Affiliates are encouraged to submit to NABE nominations for Teacher of the Year, for Outstanding Dissertation awards and to encourage school districts to submit bilingual student essays each fall. The announcements become available each fall at [www.nabe.org](http://www.nabe.org).

**NABE’s ACTIVE AFFILIATES**

For nomination purposes only, NABE divides the states of the U. S. in three geographical regions: Eastern, Central, and Western. The regions consist of the states and territories listed in the table below. Also listed below are NABE’s 19 active affiliates in 18 states and in three countries, China, Mexico, and Spain. NABE also has 6 inactive affiliates.
### 2016-2017
**20 Active NABE Affiliates in 18 States, a Multistate Regional ABE, and in 3 Countries**

<table>
<thead>
<tr>
<th>East</th>
<th>Central</th>
<th>West</th>
<th>International</th>
</tr>
</thead>
</table>
| Florida (2 affiliates)  
Georgia  
Massachusetts  
Michigan  
New Jersey  
New York | Kansas  
Illinois  
Oklahoma  
Texas  
Wisconsin | Arizona  
California  
Idaho  
New México  
Oregon  
Washington State | China (Since Jan. 2016)  
Mexico (Since Oct. 2016)  
Spain (Since Sept. 2016) |

### 2016-2017
**6 Inactive NABE State Affiliates**

<table>
<thead>
<tr>
<th>East</th>
<th>Central</th>
<th>West</th>
</tr>
</thead>
</table>
| Capital Area National Association for Bilingual Education  
Maryland Association for Bilingual Education  
Pennsylvania Association for Bilingual Education | Louisiana  
South Dakota | Utah |
NABE’s EXPANSION INTERNATIONALLY

NABE continues to promote international affiliations. So far the countries of China, Mexico, Peru, and Spain have expressed interest in submitting a petition to become affiliates of NABE. **In 2016 China, Mexico and Spain became official NABE international affiliates.**

Countries from these continents will be represented: Africa, Antarctica, Asia, Australia, Europe, North America, and South America.

ACTIVE AFFILIATES’ CONTACT INFORMATION

1. **ALASKA ASSOCIATION FOR BILINGUAL EDUCATION (AKABE) Western Region**
   Karen Waters, Executive Director
   50600 Claire Drive, #10, Kenai, AK 99611, Tels: (907) 742-6030
   (907) 858-7713, Email: kh2o@hotmail.com
   www.ankn.uaf.edu/npe/anea/akabe/index.html

2. **ARIZONA ASSOCIATION FOR BILINGUAL EDUCATION (AABE) West Region**
   Salvador A Gabaldón, President
   Tucson Unified School District, 1010 E. 10th Street, AZ 85719, Tel. (520) 225-6551
   Emails: gabaldons@comcast.net, sgabaldon@azbilingualed.org
   http://azbilingualed.org/index.htm

20
3. **BILINGUAL ASSOCIATION OF FLORIDA East Region**  
   Elvia Hernández, President  
   P.O. Box 440042, Miami, FL 33144, Tel. (305) 318-6411,  
   Emails: ehern047@fiu.edu, bafflorida@yahoo.com, mdtesol-baf@yahoo.com

4. **CALIFORNIA ASSOCIATION FOR BILINGUAL EDUCATION (CABE) West Region**  
   Karling Aguilera Fort, President  
   Assistant Superintendent, SFUSD  
   555 Franklin Street, San Francisco, CA 94102, Tel: (415) 271-1309  
   Email: Aguilera-FortK1@sfusd.edu

   Jan Gustafson Corea, Chief Executive Director  
   16033 E. San Bernardino Road, Covina, CA 91722, Tel: (626) 814-4441  
   Fax: (626) 814-4640  
   Email: jgcorea@bilingualeducation.org  
   www.bilingualeducation.org

5. **FLORIDA ASSOCIATION FOR BILINGUAL EDUCATION SUPERVISORS (FABES) East Region**  
   Rosy Ugalde, President  
   Executive Director, Title III  
   Miami Dade County Public Schools  
   Division of Bilingual Education and World Languages  
   1450 NE 2nd Ave #352, Miami, FL 33132, Tel.(305) 995-1000  
   Email: rugalde@dadeschools.net  
   http://www.corporationwiki.com/p/2esa1p/florida-association-of-bilingual-esol-supervisors-inc

6. **GEORGIA ASSOCIATION OF MULTILINGUAL, MULTICULTURAL EDUCATION (GAOME) East Region**  
   Mr. Jason Mizell, President  
   Email: jmizell@gaome.org

   Other contact persons:  
   **Cathy Amanti**, Email: cbamanti@gmail.com  
   **Carrie Woodcock**, Email: carrie.woodcock@hallco.org

7. **IDAHO ASSOCIATION FOR BILINGUAL EDUCATION West Region**  
   Margaret Mulhern, President  
   Email: margaretmulhern@boisestate.edu  
   https://sites.google.com/site/idassocbilinged/home
8. **ILLINOIS ASSOCIATION FOR MULTILINGUAL MULTICULTURAL EDUCATION (IAMME) Central Region**
   Dr. Simeon Stumme, President
   2626 S. Clearbrook Drive, Arlington Heights, IL 60018, Tel. (224) 366-8530,
   Emails: simeon.stumme@CUChicago.edu, Illinoisiamme@gmail.com
   www.iamme.org

9. **KANSAS ASSOCIATION FOR BILINGUAL EDUCATION (KABE) Central Region**
   Abdeliah Salim Sehlaoui, President
   Emporia State University
   Teachers College, IDT & TESOL Department, 1200 Commercial St. (Campus Box 4037)
   Emporia, KS 66801, Tel: (620) 341-5237, Email: asehlaou@emporia.edu

10. **MASSACHUSETTS ASSOCIATION FOR BILINGUAL EDUCATION (MABE) East Region**
    Yael Zakon-Bourke, President
    45 Lakeview Terrace, Ashland, MA 01721,
    Tels: (508) 934-6317; (508) 384-8665,
    Emails: Zabour75@gmail.com, massmabe@gmail.com
    www.mssmabe.org

11. **MICHIGAN ASSOCIATION FOR BILINGUAL EDUCATION (MABE) Central Region**
    Kathy Walcott, President
    Email: walcottjk@gmail.com

    **Jonathan Tobar, Vice-President**
    Email: Jonathan.Tobar@lisd.us
    http://www.mabemi.org/

12. **NEW MEXICO ASSOCIATION FOR BILINGUAL EDUCATION (NMABE) West Region**
    Victoria Tafoya, President
    Rio Rancho Public Schools, P. O. Box 5190, Clovis NM 88102-5190
    Tel. (505) 238-6812
    Email: nmabe@suddenlink.net
    http://nmabe.net/
13. **NEW YORK STATE ASSOCIATION FOR BILINGUAL EDUCATION (NYSABE)**
   **East Region**
   Tamara Alsace, President
   Tel. (212) 998-5104, Email: talsace@gmail.com

   Nancy Villareal de Adler, Executive Director
   NYSABE, New York University-Metropolitan Center for Urban Education, 726 Broadway, 5th Floor, New York, NY 10003, Tels: (212) 998-5104; (917) 363-2397
   Email: nancyvill@aol.com
   www.nysabe.net

14. **NJTESOL/NEW JERSEY BILINGUAL EDUCATORS**
    **East Region**
    Sandee McBride, President
    NJTESOL/NJBE, P. O. Box 1026, 60 Main Street, Woodbridge, NJ 07095
    Emails: smcbride@njtesol-njbe.org, webmaster@njtesol-njbe.org
    www.njtesol-njbe.org

15. **OKLAHOMA ASSOCIATION FOR BILINGUAL EDUCATION**
    **Central Region**
    Kelly “Kellito” Forbes, President
    Tulsa Public Schools, Henry Zarrow International School
    3613 S. Hudson Avenue, Tulsa, OK 74135, Tel. (918) 746-9180
    Email: forbeke@tulsaschools.org
    www.tulsaschools.org

16. **OREGON ASSOCIATION FOR BILINGUAL EDUCATION (OABE)**
    **West Region**
    Cindy Bauer, President
    Emails: oabepres@gmail.com; oabesecretary@gmail.com; oabevp@gmail.com
    www.oabe.org

17. **TEXAS ASSOCIATION FOR BILINGUAL EDUCATION (TABE)**
    **Central Region**
    Dr. María Arreguín-Anderson, President
    University of Texas at San Antonio
    One UTSA Circle, San Antonio, TX 78249, Tel. (281) 458-7673
    Email: maria.arreguinanderson@utsa.edu

    José Hernández, Executive Director
    María Alvarado, Office Manager
    TABE, 110 Broadway, Suite 480, San Antonio Texas, 78205, Tel. (210) 979-6390
    Fax: (210) 979-6485, Email: tabe@sbcglobal.net
    www.tabe.org
18. **WASHINGTON ASSOCIATION FOR BILINGUAL EDUCATION (WABEWA)**
    **West Region**
    Jennifer Hernández, President
    P. O. Box 2088, Shelton, WA 98584
    Tel: (360) 903-0131

    Carrie Sorensen, President-Elect
    Email: Sorensenc@chelanschools.org
    http://wabewa.org/

19. **WISCONSIN ASSOCIATION FOR BILINGUAL EDUCATION (WIABE) Central Region**
    Ivelis Perez, President
    Tel: (414) 350-6776
    Email: ivelisb@hotmail.com
    www.wiabe.org

**INTERNATIONAL AFFILIATES**

20. **CHINA ASSOCIATION FOR BILINGUAL EDUCATION (CABE)**
    Winnie Zhang, Secretary General (The President Position is Currently Vacant)
    1st Floor, Youyi Office Building, No.47, North 3rd Ring West Road,
    Haidian District, Beijing, China, 010-57480252
    Tel. +8615210255023
    Email: ercha0507@qq.com

    Wu Tang, Treasurer
    Nongda South Road, Haidian District, Beijing, China
    Tel. +8615201441503
    Email: 601168813@qq.com

21. **MEXICO ASSOCIATION FOR BILINGUAL EDUCATION (MEXABE)**
    Tedomireo Pelayo Gomez, President
    Secretaría de Educación Jalisco
    Consejo Interinstitucional de Investigación Educativa CIIE
    Nicolás Romero 1564, Colonia Jardines del Country, 44260
    Tels. 5233 3864 3364 or 5133 3823 9000
    Email: teodomiro.pelayo@jalisco.gob.mx

    Lya Esther Sañudo Guerra, Vice-President
    Consejo Interinstitucional de Investigación Educativa CIIE
    Nicolás Romero 1564, Colonia Jardines del Country,
    44260, Guadalajara, México
    Tels. 5233 3864 3364 or 5133 3823 9000
    Email: lyasa54@yahoo.com.mx
PETITION PROCEDURES TO BECOME AN AFFILIATE OF NABE

Affiliate memberships are granted by the Executive Board after petition to state and international educational organizations as long as they agree to support NABE's purposes. Affiliate memberships are to be renewed every year to remain as active affiliates. A fee of $100 must be sent to the NABE office by January 31.

Procedures for Petition for Affiliation to NABE

1. Fill out the petition form, write a cover letter stating your organization’s intention to uphold the purposes of NABE.

2. Enclose a copy of your articles of incorporation, constitution or bylaws if available.

3. If your organization has a formal status in your country as a not for profit organization submit a copy of the documents that state it.

4. Enclose a list of your appointed or elected officers.

5. Enclose an initial affiliation fee of $100 for one year. Each year thereafter the annual fee is $100 payable to NABE in January of each year to maintain the affiliation.

6. Mail all the documents to NABE, attention Dr. Santiago Wood, Executive Director, Ana G. Méndez University, 11006 Veirs Mills Road, L-1, Wheaton, MD 20902.

7. Upon receipt of the application, the NABE Executive Board will review the documents at its first duly called Board Meeting for approval and soon after will notify the organization about the results.
PETITION FORM TO BECOME AN AFFLIATE OF NABE

TO: National Association for Bilingual Education

FROM: ____________________________________________________________

The (Name of Organization) __________________________ we hereby petition
the Executive Board of the National Association for Bilingual Education the approval of
our application for affiliation to NABE as an official chapter representing this
geographical area: ________________.

The (Name of Organization) __________________________ pledges to uphold the purposes of NABE as set forth in its Bylaws found at www.nabe.org
and in this handbook. The affiliate will reserve the right to function as an autonomous
entity so long as its actions do not conflict with the NABE Bylaws and mission.

The address and main contact information of the organization are:

____________________________________________________________________________
____________________________________________________________________________

Enclosed/attached find our cover letter, copy of our Bylaws (if available), names and
addresses of the board members with paid NABE memberships, and this year’s affiliation
fee of $100.

_________________________________________                 ____________
Signature of President                                      Date

_________________________________________                 ____________
Signature of Secretary or other authorized official         Date

Signed on this ______ day of ________ of the year ________ in the city/town of
______________ in the State of ______________ or in the Country of___________.

Please mail this form and accompanying documentation to:

NABE
c/o Santiago Wood
Ana G. Méndez University
11006 Veirs Mills Road, L-1
Wheaton, MD 20902
NABE AFFILIATES’ ANNUAL RENEWAL FORM

Note: Annual renewal is from January 1 to December 31. Payment of $100 should be mailed to the NABE office before January 1 of each year. If an affiliate joins NABE or renews between June and December, a fee of $50 will apply until December 31.

Renewal Year: 20______________ to 20____________

Name of Organization: ______________________________________________________________

Address: _________________________________________________________________________

Email: ________________________________________ Tel. # __________

Website: _________________________________________________________________________

Main contact person: ______________________________________________________________

Email: ________________________________________ Tel. # __________

New board members:

President: ______________________________________________________________

Address: _________________________________________________________________________

Email: ________________________________________ Tel. # __________

Vice-President: ______________________________________________________________

Address: _________________________________________________________________________

Email: ________________________________________ Tel. # __________

Vice-President: ______________________________________________________________

Treasurer: ______________________________________________________________

Address: _________________________________________________________________________

Email: ________________________________________ Tel. # __________

Secretary: ______________________________________________________________

Address: _________________________________________________________________________

Email: ________________________________________ Tel. # __________

Others: ______________________________________________________________

Please mail this form with this year’s fee ($100) to: NABE, c/o Santiago Wood,
Ana G. Méndez University, 11006 Veirs Mills Road, L-1, Wheaton, MD 20902.