CONSTITUTION

The name of the organization shall be: “Northeastern Agricultural and Resource Economics Association.”

1. Purpose – The Northeastern Agricultural and Resource Economics Association (NAREA) is a community of scholars dedicated to promoting the public good through economic research and policy analysis related to agriculture, food, natural resources, the environment, energy, development, rural, regional, and urban issues, and related topics. NAREA provides networking and professional development opportunities, mentorship and support for early-career scholars, and opportunities to share and discuss research in an inclusive and intellectually engaged environment. While NAREA is centered in the Northeastern US and eastern Canada, our diverse scholarship addresses issues at global, national, regional, and local scales.

2. Affiliation – The Association is officially affiliated with the Agricultural and Applied Economics Association and its President shall serve as an ex-officio member of the Board of Directors of the AAEA. The Association shall not be affiliated with any other institution, organization, or agency, either public or private.

Adopted June 24, 1974
Amended August 7, 1984
Amended June 22, 1993
Amended June 9, 2019

BY-LAWS

ARTICLE 1. Membership

Section 1.
General Membership

Any person interested in the purpose of the Association may become a member by payment of annual dues.

Section 2.
Student Membership
Any college undergraduate or graduate student interested in the purpose of the Association may become a member by payment of annual dues.

Section 3.
Honorary Life Membership
The Executive Committee of the NAREA shall confer Honorary Life Membership upon those duly recommended members in good standing of the Northeastern Agricultural and Resource Economics Association who have actively participated in the affairs of the Association and its predecessor organizations as appropriate, and who, while maintaining an active interest in their profession, have recently retired from their formal professional position that comprised the major reason for their initial involvement with the Association. Honorary Life Members shall have all voting rights and privileges of General Members, but shall be exempted from dues payment and meeting registration fees.

Section 4.
Distinguished Membership
The Executive Committee of the NAREA each year at its fall meeting shall select not more than three members from among those duly nominated and recommended to receive the Distinguished Member Award for the coming year. Eligible candidates shall include all members of the Northeastern Agricultural and Resource Economics Association in good standing. Candidates may have teaching, research, extension, administration, government, or business responsibilities or some combination of these responsibilities. To be eligible, each candidate must be nominated by a member in good standing. A member may receive this Award more than once. Those members selected for the Award generally will have made continuous and outstanding contributions to the Association, the region and the profession. The Award will typically recognize members for significant recent professional achievement in the context of an overall meritorious record.

ARTICLE II. Meetings

Section 1.
Annual Professional Meeting
An Annual Meeting of the Association shall be held at a time and location selected by the Executive Committee. Each Annual Meeting may be sponsored by a host institution. Local representatives shall be responsible for all local arrangements.

Section 2.
Annual Business Meeting
An Annual Business Meeting of the Association shall be held at the time of the Annual Meeting.

Section 3.
Executive Committee Meeting

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The Executive Committee shall meet once a year in addition to at the Annual Meeting, but may meet more often. These meetings shall be called by the President.

Section 4.
Standing and Special Committees

Meetings of standing and special committees shall be called by the respective chairpersons.

Section 5.
Annual Workshop

A workshop will be held annually, as a pre- or post-conference extension of the Annual Meeting of the Association. The workshop shall serve members and other audiences who could benefit from materials presented at the workshop. At the recommendation of the Workshop Committee and vote of the Executive Committee at the Fall Executive Committee meeting prior to the workshop date, the Annual Workshop may be suspended for one year.

ARTICLE III. Officers and Committees

Section 1.
Officers

Officers of the Association shall comprise the President, seven Directors, the President-Elect, the Immediate Past President, the Secretary, the Treasurer, the Managing Editor of the Journal, the Editors of the Journal, and the Historian. These Officers shall serve without compensation from the Association and shall be members in good standing. The President-Elect and two regular Directors shall be elected annually, and one graduate student Director shall be appointed every two years. If any Director is unable to complete his or her term, the Past President, after conferring with the President, the President-Elect, and the Directors, may run a special election to fill the vacancy or may leave the seat vacant until the next regular election.

The NAREA Presidency is effectively a job shared by three people with overlapping three-year terms. There are distinct roles for the first year (during which the person is called “President-Elect”), the second year (during which they are called “President”), and the third year (during which they are called “Immediate Past President” or, sometimes, “Past President”). Each year, at the Business Meeting, a newly-elected person steps into the President-Elect role, the President-Elect becomes President, and the President becomes Past President.

If the office of President-Elect or President becomes or will become vacant outside of the normal procedure, a President shall be chosen by a special election. If either President-Elect or President office is vacant awaiting the results of the special election, one of the other remaining Presidents (the President or President-Elect, respectively, or the
Immediate Past President) shall serve in that office in an acting capacity. In the event that the Office of President, President-Elect, and Immediate Past President are all vacated, the Executive Committee shall appoint one of its members to serve until the next Annual Business Meeting. If the office of Immediate Past President becomes vacant, the President, after conferring with the President-Elect and the Directors, may choose to ask a Director or the President-Elect to take on the responsibilities of that role or may take them on him- or herself.

The Executive Committee shall appoint a Secretary for a three year term and a Treasurer for a three year term. In the event the Secretary or the Treasurer is unable to complete his or her term, the Executive Committee shall appoint an individual to complete the unexpired term of office.

The Executive Committee shall appoint one editor each year to serve for a period of three years beginning on January 1, thus maintaining a team of three editors. In the first two years in office, the Editor will serve under the direction of the Managing Editor. During the Editor’s third year in office, the Editor shall serve as Managing Editor. The Managing Editor will be responsible for determining the publication schedule for each accepted submission to maintain a reliable level of quality and quantity of published articles. If the Managing Editor is unable to complete his or her term, the Executive Committee will ask one of the other Editors to take on the role, or if they are unable, will ask a past Editor. If the position of an Editor other than the Managing Editor becomes vacant, the Executive Committee shall appoint a replacement Editor to serve the remainder of the term.

The Executive Committee shall appoint a Historian to serve at their pleasure. The Executive Committee shall appoint a Webmaster to serve for a period of three years.

Section 2. Executive Committee

The Executive Committee of the Association shall consist of the President, the Immediate Past President, the President-Elect, the Secretary, the Treasurer, the Managing Editor, the Chair of the Diversity and Inclusion Committee, and seven Directors (six regular Directors, and one who is a graduate student). No more than one regular (non-graduate student) Director shall serve from any one college/university. The six regular Directors shall be elected from the entire membership and shall serve three-year staggered terms. The Secretary and Treasurer are non-voting members. The graduate student Director, who is a full voting member of the Committee, shall be jointly agreed upon by the other members of the Executive Committee and shall serve a two-year term, and the expectation is that this person will continue to be a graduate student for at least one year of the term. The following shall also serve on the Executive Committee in Ex-officio, non-voting capacities: a Representative of an appropriate government agency, an
Industry Representative, and the Webmaster. These non-voting members will be members in good standing of NAREA and will be jointly agreed upon by the other members of the Executive Committee. The President, the Secretary, and the Treasurer of the Association shall fill the same Offices on the Executive Committee. The Executive Committee members shall serve without compensation from the Association.

Section 3
Duties of the Officers

The President shall preside at business meetings of the Association and the Executive Committee and call meetings of the Executive Committee. The President-Elect shall be responsible for the planning of the program for the Annual Meeting. The Immediate Past President shall advise the President and President-elect and serve as provided for in Article III, Section I, 5(c), 5(f) and 5(g). The Secretary shall keep a complete record of all business meetings of the Association and of the Executive Committee, shall maintain the membership list, and shall conduct business correspondence of the Association. The Treasurer shall receive all dues and other income and shall keep the financial records of the Association. The Editor shall be responsible for the publication of the Journal. The Historian shall be responsible for maintaining the historical records of the Association and its predecessor organizations. He or she will disseminate information to the Association membership when deemed appropriate by the Executive Committee. The Webmaster shall be responsible for maintaining the Association’s web site, revising, and updating the site as appropriate.

Section 4
Duties of the Executive Committee

The Executive Committee shall conduct the affairs of the Association between Annual Meetings, and decisions shall be by majority vote of those present and voting. The Executive Committee may vote by email or other appropriate method when decisions must be made in a timely manner between meetings of the Executive Committee.

Section 5
Standing Committees

All members of NAREA Standing Committees must be NAREA members in good standing. The following Standing Committees shall function on a continuing basis and shall be constituted, appointed, and empowered as prescribed below:

(a) Awards Committees

i. The Awards Committee. This Committee shall consist of three members. The President shall appoint one member each year, except that he or she may appoint more when a member is unable to complete his or her term. Each member shall serve three years except in cases where appointment has been made to an unexpired term. A senior member shall serve as Chairperson.

The Committee shall recommend to the Executive Committee all members to receive the Distinguished Member Award and the Honorary Life Member Award.

The Committee shall also recommend to the Executive Committee one or more
recipient(s) of the NAREA Award for Outstanding Public Service through Economics. The objective of this award is to recognize an individual(s) who has applied agricultural, environmental, consumer, resource or community development economics in a unique way that has contributed toward solving an important problem and improving the welfare of society. Through this award, the Association intends to broaden the profession’s concept of service and contribution, recognizing that traditional research, teaching and extension may not always be essential ingredients to make a positive impact on society’s welfare. The recipient(s) need not be a member of the Association. This award would indicate to economists within, as well as outside, our Association that we are concerned about the application of economics to solve problems affecting society. For this award, the Committee will solicit nominations, accept self-nominations, and/or nominate candidates. The Committee will submit one or more nomination(s) to the Executive Committee, preferably early enough for approval at the fall Board Meeting each year.

ii. The Master’s Thesis Awards Committee. The Committee shall be comprised of six members. The President shall appoint the members and the chairpersons as needed, with the understanding that each member normally serves 3 years. The senior member shall serve as Chairperson. The Chairperson of the Committee shall report the recipient of the NAREA Outstanding Master’s Thesis Award and up to two NAREA Master’s Thesis Awards of Merit to the president at least 30 days before the beginning date of the Annual Meeting.

(b) Program Committee
The Program Committee shall be comprised of the President, the President-Elect, the Immediate Past President, and a representative of the host institution for the forthcoming annual meetings. The President-Elect shall chair this Committee. The Committee shall develop the program and the associated arrangements for the Annual Meeting and any other special meeting that the Executive Committee judges to be in the best interests of the Association.

(c) Editorial Board
The Editorial Board shall be comprised of the three Editors and at least six other members, appointed annually by the Managing Editor. The Managing Editor shall chair this board. The board shall be responsible for developing, maintaining, updating, and executing the editorial policy of the Journal and other such publications as they may produce.

(d) Selected Papers and Symposia Committee
The Selected Papers and Symposia Committee shall be comprised of a chairperson appointed to a one-year term by the President-Elect, and at least five at-large members of the Association. Each year the President-Elect will appoint at least three members to the committee for a two-year term. The President-Elect shall also appoint additional persons as necessary to replace Committee members who cannot complete the second year of their term. The Committee structure may change at the discretion of the President-Elect in years when the conference is a joint event with another organization.
The Committee shall review all abstracts submitted by the abstract submission deadline and select those papers to be presented to the Association meeting. Authors will be notified of the Committee’s initial decision by two months before the conference.

The Committee shall also review symposia proposals submitted by the submission deadline and select those to be presented at the Association meeting. Symposia leaders will be informed of the decision of the Committee by two months before the conference. The Committee shall also have the option to formulate symposia based on papers submitted for the selected papers program. The Committee Chairperson shall assist the President-Elect and other members of the Program Committee in formulating the selected papers and symposia components of the Association meeting program.

(e) Nominating Committee
The Nominating Committee shall be comprised of the Immediate Past President and two members appointed by the President. The Committee shall be chaired by the Immediate Past President. The Committee shall be responsible for developing a slate of nominees consisting of two candidates for each office to be elected by the membership. The Committee shall also help find candidates for important appointed positions, notably the Secretary, Treasurer, and Editor.

(f) Audit Committee
The Audit Committee shall be comprised of three members appointed by the President. The Committee shall be responsible for certifying to the Association the accuracy of the record of receipts and expenditures and that all expenditures are consistent with the Constitution and By-Laws of the Association.

(g) Membership Committee
The Membership Committee shall be comprised of three members. The President shall appoint one member each year, except that he or she may appoint more when a member is unable to complete his or her term. Each member shall serve three years except in cases where appointment has been made to an unexpired term. The senior member shall serve as Chairperson. The Committee shall recruit new members for the Association and promote NAREA membership in and outside the Northeast region.

(h) Workshop Committee
The Annual Workshop Committee shall consist of at least three members. Each year’s workshop shall have its own chair appointed by the President at or before the Fall board meeting two years prior to the workshop. The workshop chair shall serve a two-year term followed by a six-month term as past-chair. The past-chair will advise the newly-appointed workshop chair. The workshop chair will identify other members of the committee, to be appointed by the President, no later than one year prior to the workshop. The President-Elect will serve as ex-officio member. The Committee shall be charged with: identifying a topic for each workshop; seeking funding sufficient to pay
honoraria or other incentives suitable to attract outstanding papers for the Annual Workshop; identifying criteria and referees for selecting papers submitted for workshop consideration; scheduling workshop presentations in coordination with the Program Committee and including any invited speakers that the President-Elect may choose for presentations on the workshop topic; and, in consultation with the Editor, establishing a deadline for submission of workshop papers to the Journal (typically three weeks after the workshop) and assisting in identifying Journal referees.

Due to the need to pursue funding, the Workshop Committee will likely initiate planning and application for funding for each workshop approximately 18-20 months prior to the expected dated of the associated Annual Meeting. The President, in consultation with Committee members, will choose a leader for each workshop that is under planning and development, with the leader for the workshop scheduled for the upcoming annual meeting serving as Committee Chairperson.

(i) Annual Meeting Local Arrangements Committee
The Local Arrangements Committee shall be comprised of the President-Elect and at least one representative of the host institution(s) for the forthcoming annual meeting. The Committee shall work with the webmaster on developing the conference website, make arrangements for the conference site and meeting rooms, and organize the meeting registration.

(j) CAM Committee
The CAM (Career Advancement and Mentoring) Committee is composed of five members, a committee Chair, and a Chair-elect. Each appointed member shall serve three years. The committee Chair will serve a four-year term (two years as the Chair-elect and two years as the Chair). The President will appoint up to two members to the committee each year to replace members whose three-year terms ended. In addition, during the third year of the Chair’s term (an odd year when new CAM Fellows are selected), the NAREA President will appoint a Chair-elect from the CAM committee, and fill any resulting open positions. If none of the CAM committee members are willing and able to serve in the Chair-elect position, the President can choose a former CAM committee member to serve as the Chair-elect. The Chair-elect will serve two years under the existing Chair, and then replace the current Chair for a two-year term.

This committee shall support and advise the CAM program in its operations, including planning CAM events, recruiting mentors, and matching mentees to mentors. The intent of the program is two-fold. First, to provide opportunities for pre-tenured faculty and early career scholars to develop and enhance professional networks, receive one-to-one mentoring from an experienced member within the environmental and agricultural economics community, and attend events at the NAREA annual meeting that focus on issues of concern to early career scholars. Second, to increase membership and engagement in NAREA. All program components should support these dual goals.

(k) Diversity and Inclusion Committee
The Diversity and Inclusion Committee serves two main functions. First, it ensures that all of NAREA’s undertakings, including annual meetings and workshops, consider issues of diversity and inclusion to promote access to these events and undertakings by people of all identities. Second, it undertakes special projects as it deems appropriate to ensure that NAREA and its events and publications are inclusive. The committee will consist of three members appointed by the president, plus a Chair who is elected to a three-year term. The Chair is a voting member of the Executive Committee. Committee members shall serve staggered three-year terms. Ideally, nominees for Chair will be past committee members.

Section 6. Special Committees

Special committees appointed as needed on a temporary basis may be set up by the Association at the Annual Business Meeting or by the Executive Committee. Each special committee shall make a report at the Annual Business Meeting.

ARTICLE IV. Publications

Section 1. Journal
The Association shall publish a Journal - Agricultural and Resource Economics Review. The journal will be published at least three times each year. Papers may be submitted unsolicited or may be invited by an editor of the Journal. All papers to appear in the Journal shall be subject to peer review.

Some issues of the journal may be Special Issues that address specific topics. In particular, one issue each year may be a Special Issue devoted to papers submitted in relation to the Annual Workshop.

Section 2. Other Publications

The Association may, on the recommendation of the Executive Committee and when authorized by the members, publish news notes or other regular or periodic publications or journals and mail them to all members. Costs of preparation and mailing shall be borne by the Association.

ARTICLE V. Voting and Election of Officers

Section 1. Voting Rights
All persons holding Membership in the Association shall be entitled to vote.

Section 2.
Election of Officers

The Nominating Committee shall nominate two candidates for each office to be elected by the membership. Vote shall be by secret e-mail (or website) ballot. The candidate for each office receiving the most votes shall be elected. The ballot shall be designed to allow members a write-in vote for an individual for each office other than the Nominating Committee nominations. The Immediate Past President shall run all elections. The Secretary shall verify election results. The results shall be reported to the membership electronically and at the Annual Business Meeting.

Section 3.
Procedure

A majority vote of those Members present at an Annual Business Meeting and those voting absentee is sufficient to pass or reject any motion, or to act on proposed changes to these By-Laws or the Constitution of the Association. Voting on motions shall be by voice vote except that the President may ask for a hand vote and any member may request a secret ballot vote and that members may submit absentee ballots in advance of the meeting if the President deems it appropriate for the matter under consideration.

Section 4.
Quorum of the Executive Committee

A quorum shall be half of the Executive Committee at a called meeting, or those members present at an adjourned Executive Committee meeting called with at least one week’s notice, not less than one week or more than one month after the called meeting when a quorum was not present.

ARTICLE VI. Finance

Section 1.
Management of Funds

Dues, journal-related revenues, and other income shall be collected by the Treasurer and managed in a prudent fashion. The Treasurer will make timely disbursement of these funds for authorized expenditures as directed by the Executive Committee and as stipulated in the By-Laws.

Section 2.
Fiscal Year

The Fiscal Year of the Association shall begin on January 1 and end on December 31.

Section 3.
Audit
The Financial records of the Association shall be audited annually by the Audit Committee and a report made to the Association at the Annual Business Meeting. The report must also be made available to the membership electronically.

Section 4.  
**Dues**

The amounts of dues for all classes of members shall be initiated by the Executive Committee on the advice of the Treasurer. All changes in dues shall be approved by a majority vote of those present at an Annual Business Meeting and voting by absentee ballot pursuant to the procedures in Article V Section 3.

Section 5.  
**Journal-Related Fees**

Article processing charges for publishing in the Journal shall be established by the Executive Committee in consultation with the Editors and publisher.

Section 6.  
**Expenses of Officers**

It shall be the policy of the Association that no NAREA officer shall receive compensation from the Association for performance of their official duties, however travel allowances are allowed in cases where such funds are not available. The Association will reimburse the Secretary, Treasurer, and Editors for stationery, paper, postage, copying, telephone toll charges, and other miscellaneous office expenses incurred in performance of Association business.

Section 7.  
**Awards and Honoraria**

Amounts of Awards shall be established by the Executive Committee upon consultation with the Treasurer and the appropriate Awards Committee. Honoraria shall be determined by the Program Committee in consultation with the Treasurer.

Section 8.  
**Annual Meeting Costs**

The President-Elect will coordinate with the Host Institution on matters dealing with registration fees, lodging and meal charges, and other charges.

**ARTICLE VII. Amendments**

Section 1.  
**Voting**
These By-Laws may be altered or amended or any section thereof may be replaced only at an Annual Business Meeting by a majority vote of the Membership present and those voting by absentee ballot pursuant to the procedures in Article V Section 3.

**Section 2.**

**Eligibility**

To be eligible for consideration at an Annual Business Meeting, any proposed alteration or amendment of these By-laws must be furnished to the President and Secretary at least two weeks before the Annual Meeting of the Association, and they must make it available to members in written form at least 12 hours before the Annual Business Meeting.