CONSTITUTION

The name of the organization shall be: “Northeastern Agricultural and Resource Economics Association.”

1. Purpose – The Northeastern Agricultural and Resource Economics Association (NAREA) is a community of scholars dedicated to promoting the public good through economic research and policy analysis related to agriculture, food, natural resources, the environment, energy, development, rural, regional, and urban issues, and related topics. NAREA provides networking and professional development opportunities, mentorship and support for early-career scholars, and opportunities to share and discuss research in an inclusive and intellectually engaged environment. While NAREA is centered in the Northeastern US and eastern Canada, our diverse scholarship addresses issues at global, national, regional, and local scales.

2. Affiliation – The Association is officially affiliated with the Agricultural and Applied Economics Association and its President shall serve as an ex-officio member of the Board of Directors of the AAEA. The Association shall not be affiliated with any other institution, organization, or agency, either public or private.

Adopted June 24, 1974
Amended August 7, 1984
Amended June 22, 1993
Amended June 9, 2019

BY-LAWS

ARTICLE I. Membership

Section 1. General Membership

Any person interested in the purpose of the Association may become a member by payment of annual dues.
Section 2.

**Student Membership**

Any college undergraduate or graduate student interested in the purpose of the Association may become a member by payment of annual dues.

Section 3.

**Developing Country Membership**

Any person who is a citizen of and resides in a country on the World Bank’s list of low income and lower-middle income countries, and who is interested in the purpose of the Association, may become a member by payment of annual dues.

Section 4.

**Honorary Life Membership**

The Executive Board shall confer Honorary Life Membership upon those members in good standing of the Association duly recommended by the Awards Committee who have actively participated in the affairs of the Association and its predecessor organizations as appropriate, and who, while maintaining an active interest in their profession, have recently retired from their formal professional position that constituted the major reason for their initial involvement with the Association. Honorary Life Members shall have all voting rights and privileges of General Members, but shall be exempted from dues payment and meeting registration fees.

Section 5.

**Distinguished Membership**

The Executive Board each year at its fall meeting shall select not more than three members from among those duly nominated by the Awards Committee to receive the Distinguished Member Award for the coming year. Eligible candidates shall include all members of the Association in good standing. Candidates may have teaching, research, extension, administration, government, or business responsibilities or some combination of these responsibilities. To be eligible, each candidate must be nominated by a member in good standing. A member may receive this Award more than once. Those members selected for the Award generally will have made continuous and outstanding contributions to the Association, the region and the profession. The Award will typically recognize members for significant recent professional achievement in the context of an overall meritorious record.
ARTICLE II. Meetings

Section 1.
Annual Professional Meeting

An Annual Meeting of the Association shall be held at a time and location selected by the Executive Board. Each Annual Meeting may be sponsored by a host institution.

Section 2.
Annual Business Meeting

An Annual Business Meeting of the Association shall be held at the time of the Annual Meeting.

Section 3.
Executive Board Meetings

The Executive Board shall meet at least twice a year, at the Annual Meeting and in the fall, but may meet more often. These meetings shall be called by the President.

Section 4.
Standing and Special Committees

Meetings of standing and special committees shall be called by their respective chairs.

Section 5.
Annual Workshop and Specific Topics Workshops

A workshop will be held annually, as a pre- or post-conference extension of the Annual Meeting of the Association. The workshop shall serve members and other audiences who could benefit from materials presented at the workshop. At the recommendation of the Workshop Committee and vote of the Executive Board, the Annual Workshop may be suspended for one year.

Any member of the Association may submit a proposal to the Executive Board to hold an Association-sponsored workshop on a specific topic at a different time of the year than the Annual Meeting. The Executive Board will review and vote on the proposal.
ARTICLE III. Officers and Committees

Section 1. Officers

Officers of the Association shall be composed of the President, seven Directors, the President-Elect, the Immediate Past President, the Secretary, the Treasurer, the Managing Editor of the Journal, the Editors of the Journal, the Historian, and the Ombudsperson. These Officers shall serve without compensation from the Association and shall be members in good standing, with the exception that the Ombudsperson is not required to be an Association member. The President-Elect and two regular Directors shall be elected annually, and one graduate student Director shall be appointed every two years. If any Director is unable to complete his or her term, the Past President, after conferring with the President, the President-Elect, and the Directors, may run a special election to fill the vacancy or may leave the seat vacant until the next regular election.

The NAREA Presidency is effectively a job shared by three people with overlapping three-year terms. There are distinct roles for the first year (during which the person is called “President-Elect”), the second year (during which they are called “President”), and the third year (during which they are called “Immediate Past President” or, sometimes, “Past President”). Each year, at the Business Meeting, a newly-elected person steps into the President-Elect role, the President-Elect becomes President, and the President becomes Past President.

If the office of President-Elect or President becomes or will become vacant outside of the normal procedure, a President shall be chosen by a special election. If either President-Elect or President office is vacant awaiting the results of the special election, one of the other remaining Presidents (the President or President-Elect, respectively, or the Immediate Past President) shall serve in that office in an acting capacity. In the event that the Office of President, President-Elect, and Immediate Past President are all vacated, the Executive Board shall appoint one of its members to serve until the next Annual Business Meeting. If the office of Immediate Past President becomes vacant, the President, after conferring with the President-Elect and the Directors, may choose to ask a Director or the President-Elect to take on the responsibilities of that role or may take them on him- or herself.

The Executive Board shall appoint a Secretary for a three year term and a Treasurer for a three year term. In the event the Secretary or the Treasurer is unable to complete his or her term, the Executive Board shall appoint an individual to complete the unexpired term of office.

The Executive Board shall appoint one Editor each year to serve for a period of three years beginning on January 1, thus maintaining a team of three Editors. In the first two
years in office, the Editor will serve under the direction of the Managing Editor. During the Editor’s third year in office, the Editor shall serve as Managing Editor. The Managing Editor will be responsible for determining the publication schedule for each accepted submission to maintain a reliable level of quality and quantity of published articles. If the Managing Editor is unable to complete his or her term, the Executive Board will ask one of the other Editors to take on the role, or if they are unable, will ask a past Editor. If the position of an Editor other than the Managing Editor becomes vacant, the Executive Board shall appoint a replacement Editor to serve the remainder of the term.

The Executive Board shall appoint a Historian to serve at their pleasure. The Executive Board shall appoint a Webmaster to serve for a period of three years.

The Executive Board shall appoint an Ombudsperson to serve for a period of three years, with a renewable term. Ombudsperson candidate(s) shall be sought and vetted by a search committee created by the Executive Board. This search committee shall include one member of the Diversity and Inclusion Committee, one Director who is not on the Diversity and Inclusion Committee, and one additional NAREA member who need not be on the Executive Board.

Section 2.

Executive Board

The Executive Board of the Association shall consist of the President, the Immediate Past President, the President-Elect, the Secretary, the Treasurer, the Managing Editor, the Chair of the Diversity and Inclusion Committee, and seven Directors (six regular Directors, and one who is a graduate student). To be eligible to serve on the Executive Board, a person must be a member in good standing of the Association. No more than one regular (non-graduate student) Director shall serve from any one college/university. The six regular Directors shall be elected from the entire Membership and shall serve three-year staggered terms. The Secretary and Treasurer are non-voting members. The graduate student Director, who is a full voting member of the Executive Board, shall be jointly agreed upon by the other members of the Executive Board and shall serve a two-year term, and the expectation is that this person will continue to be a graduate student for at least one year of the term. The following shall also serve on the Executive Board in Ex-officio, non-voting capacities: a Representative of an appropriate government agency, an Industry Representative, and the Webmaster. These non-voting members will be jointly agreed upon by the other members of the Executive Board. The President, the Secretary, and the Treasurer of the Association shall fill the same Offices on the Executive Board. The Executive Board members shall serve without compensation from the Association.
Section 3
Duties of the Officers

The President shall preside at business meetings of the Association and the Executive Board and call meetings of the Executive Board. The President-Elect shall be responsible for the planning of the program for the Annual Meeting. The Immediate Past President shall advise the President and President-Elect and serve as provided for in Article III, Section 1.

The Secretary shall keep a complete record of all business meetings of the Association and of the Executive Board, shall maintain the Membership list, and shall conduct business correspondence of the Association. The Treasurer shall receive all dues and other income and shall keep the financial records of the Association. The Editor shall be responsible for the publication of the Journal.

The Historian shall be responsible for maintaining the historical records of the Association and its predecessor organizations. He or she will disseminate information to the Membership when deemed appropriate by the Executive Board. The Webmaster shall be responsible for maintaining the Association’s website, revising, and updating the site as appropriate.

The Ombudsperson shall make themselves available to hear concerns about scientific integrity and professional conduct, particularly but not exclusively regarding violations of the NAREA Events Code of Conduct, from NAREA members and scholars who submit work to the Journal. The Ombudsperson will keep any individual concerns they hear private and confidential to the extent allowed by law, and provide advice in good faith. The Ombudsperson shall write an annual report on the number of complaints received as well as broader observations about trends and how the Association’s systems are serving members.

Section 4
Duties of the Executive Board

The Executive Board shall conduct the affairs of the Association between Annual Meetings, and decisions shall be by majority vote of those members with voting rights who are present and voting. Any proposed policy or action that involves creating or changing a legal or financial commitment on the part of the Association must be approved by the Executive Board. The Executive Board may vote by email or other appropriate electronic method when decisions must be made in a timely manner between meetings of the Executive Board. In the case of a vote held by email or other electronic method, all members of the Executive Board with voting rights are considered to be
present. A decision of the Executive Board made through such a vote will be read into the minutes of the next Executive Board meeting.

Section 5
Standing Committees

All members of Standing Committees must be Association members in good standing. The following Standing Committees shall function on a continuing basis and shall be constituted, appointed, and empowered as prescribed below:

(a) Awards Committees
   i. Awards Committee. This Committee shall consist of three members. The President shall appoint one member each year, except that he or she may appoint more when a member is unable to complete his or her term. Each member shall serve three years except in cases where appointment has been made to an unexpired term. A senior member shall serve as Chair.

   The Committee shall annually recommend to the Executive Board all members to receive the Honorary Life Member Award and the Distinguished Member Award, as provided for in Article I, Sections 4 and 5, respectively.

   The Committee shall also annually recommend to the Executive Board recipients of the Award for Outstanding Public Service through Economics. This award recognizes individuals who have applied agricultural, environmental, consumer, resource or community development economics in a unique way that has contributed toward solving an important problem and improving the welfare of society. Through this award, the Association intends to broaden the profession’s concept of service and contribution, recognizing that traditional research, teaching and extension may not always be essential ingredients to make a positive impact on society’s welfare. The recipient(s) need not be a member of the Association. This award is intended to indicate to economists within, as well as outside, the Association that NAREA is concerned about the application of economics to solve problems affecting society. For this award, the Committee will annually solicit nominations from the Membership, accept self-nominations, and/or nominate candidates. The Committee will recommend to the Executive Board each year all nominees that it considers to be suitable for this award.

   Additionally, the Committee shall annually recommend to the Executive Board recipients of the Award for the Promotion of Diversity, Equity, and Inclusion. This award recognizes members of the NAREA community who have consistently gone above and beyond to promote diversity, equity and inclusion within our professional
community. The service must consistently exceed the work generally considered to be part of the candidate’s professional obligation, should be sustained over several years, and should encompass multiple venues. Recipients must be current or former members of the Association. For this award, the Committee will annually solicit nominations from the Membership, accept self-nominations, and/or nominate candidates. The Committee will recommend to the Executive Board each year all nominees that it considers to be suitable for this award.

For the Award for Outstanding Public Service through Economics and the Award for the Promotion of Diversity, Equity, and Inclusion, the Executive Board shall determine the award type and, if the award includes a monetary payment, the award amount.

ii. Master’s Thesis Awards Committee. This Committee shall be composed of six members. The President shall appoint the members as needed, with the understanding that each member normally serves 3 years. The senior member shall serve as Chair. The Chair shall report the recipient of the NAREA Outstanding Master’s Thesis Award and up to two NAREA Master’s Thesis Awards of Merit to the President at least 30 days before the beginning date of the Annual Meeting. For each of these awards, the Executive Board shall determine the award type and, if the award includes a monetary payment, the award amount.

(b) Program Committee
The Program Committee shall be composed of the President, the President-Elect, the Immediate Past President, and a fourth member chosen by the President-Elect. If the Annual Meeting is sponsored by a host institution, the fourth member shall be a representative of the host institution. The President-Elect shall chair this Committee. The Committee shall develop the program and the associated arrangements for the Annual Meeting and any other special meeting that the Executive Board judges to be in the best interests of the Association.

(c) Editorial Board
The Editorial Board shall be composed of the three Editors and at least six other members, appointed annually by the Managing Editor. The Managing Editor shall chair this Board. The Board shall be responsible for developing, maintaining, updating, and executing the editorial policy of the Journal and other such publications as they may produce.
(d) Selected Papers and Symposia Committee
The Selected Papers and Symposia Committee shall be composed of a Chair appointed to a one-year term by the President-Elect, and at least five at-large members of the Association. Each year the President-Elect will appoint at least three members to the committee for a two-year term. The President-Elect shall also appoint additional persons as necessary to replace Committee members who cannot complete the second year of their term. The Committee structure may change at the discretion of the President-Elect in years when the conference is a joint event with another organization.

The Committee shall review all abstracts submitted by the abstract submission deadline and select those papers to be presented to the Association meeting. Authors will be notified of the Committee’s initial decision by two months before the conference.

The Committee shall also review symposia proposals submitted by the submission deadline and select those to be presented at the Association meeting. Symposia leaders will be informed of the decision of the Committee by two months before the conference. The Committee shall also have the option to formulate symposia based on papers submitted for the selected papers program.

The Committee Chair shall assist the President-Elect and other members of the Program Committee in formulating the selected papers and symposia components of the Association meeting program.

(e) Nominating Committee
The Nominating Committee shall be composed of the Immediate Past President and two members appointed by the President. The Committee shall be chaired by the Immediate Past President. The Committee shall be responsible for developing a slate of nominees consisting of two candidates for each office to be elected by the Membership. The Committee shall also help find candidates for important appointed positions, notably the Secretary, Treasurer, and Editor.

(f) Membership Committee
The Membership Committee shall be composed of three members. The President shall appoint one member each year, except that he or she may appoint more when a member is unable to complete his or her term. Each member shall serve three years except in cases where appointment has been made to an unexpired term. The senior member shall serve as Chair. The Committee shall recruit new members for the Association and promote NAREA membership in and outside the Northeast region.
(g) Workshop Committees

The Annual Workshop Committee shall consist of at least three members. Each year’s workshop shall have its own chair appointed by the President. The workshop chair shall serve through the Annual Meeting at which the workshop is held, followed by a six-month term as past-chair. The past-chair will advise the chair for the following year’s workshop. The workshop chair will identify other members of the committee, to be appointed by the President. The President-Elect will serve as an ex-officio member. The Annual Workshop Committee shall be charged with: identifying a topic for each workshop; seeking funding sufficient to pay honoraria or other incentives suitable to attract outstanding papers for the Annual Workshop; identifying criteria and referees for selecting papers submitted for workshop consideration; scheduling workshop presentations in coordination with the Program Committee and including any invited speakers that the President-Elect may choose for presentations on the workshop topic; and, in consultation with the Managing Editor, establishing a deadline for submission of workshop papers to the Journal (typically three weeks after the workshop) and assisting in identifying Journal referees.

Due to the need to pursue funding, the Annual Workshop Committee will likely initiate planning and application for funding for each workshop approximately 18-20 months prior to the expected dated of the associated Annual Meeting. The President, in consultation with Committee members, will choose a leader for each workshop that is under planning and development, with the leader for the workshop scheduled for the upcoming Annual Meeting serving as Committee Chair.

Each specific topics workshop approved by the Executive Board shall have a workshop committee consisting of at least three members, with a chair appointed by the President and other committee members selected by the chair. The President-Elect will serve as an ex-officio member. The committee shall be charged with: seeking funding sufficient to cover the costs of the workshop, including any honoraria or other incentives suitable to attract outstanding papers; identifying criteria and referees for selecting papers submitted for workshop consideration; determining where and when the workshop will be held; overseeing all logistics associated with the workshop; consulting with the Managing Editor on the suitability of the workshop topic for a Special Issue of the Journal; and, if the Editors approve a Special Issue on the workshop topic, consulting with the Managing Editor on a deadline for submission of workshop papers to the Journal and potential Journal referees.
(h) Annual Meeting Local Arrangements Committee
The Local Arrangements Committee shall be composed of the President-Elect and at least two local representatives for the Annual Meeting appointed by the Executive Board. If the Annual Meeting is sponsored by a host institution, the Local Arrangements Committee shall include at least one representative from that institution. The President-Elect shall chair this Committee. The Committee shall work with the webmaster on developing the conference website. The Committee shall also make arrangements for the conference site and meeting rooms, organize the meeting registration, and handle all other local arrangements.

(i) CAM Committee
The CAM (Career Advancement and Mentoring) Committee is composed of five members, a committee Chair, and a Chair-elect. Each appointed member shall serve three years. The committee Chair will serve a four-year term (two years as the Chair-elect and two years as the Chair). The President will appoint up to two members to the committee each year to replace members whose three-year terms ended. In addition, during the third year of the Chair's term (an odd year when new CAM Fellows are selected), the President will appoint a Chair-elect from the CAM committee, and fill any resulting open positions. If none of the CAM committee members are willing and able to serve in the Chair-elect position, the President can choose a former CAM committee member to serve as the Chair-elect. The Chair-elect will serve two years under the existing Chair, and then replace the current Chair for a two-year term.

This committee shall support and advise the CAM program in its operations, including planning CAM events, recruiting mentors, and matching mentees to mentors. The intent of the program is two-fold. First, to provide opportunities for pre-tenured faculty and early career scholars to develop and enhance professional networks, receive one-to-one mentoring from an experienced member within the environmental and agricultural economics community, and attend events at the Annual Meeting that focus on issues of concern to early career scholars. Second, to increase membership and engagement in NAREA. All program components should support these dual goals.

(j) Diversity and Inclusion Committee
The Diversity and Inclusion Committee serves two main functions. First, it ensures that all of NAREA’s undertakings, including annual meetings and workshops, consider issues of diversity and inclusion to promote access to these events and undertakings by people of all identities. Second, it undertakes special projects as it deems appropriate to ensure that NAREA and its events and publications are
inclusive. The committee will consist of three members appointed by the President, plus a Chair who is elected to a three-year term. The Chair is a voting member of the Executive Board. Committee members shall serve staggered three-year terms. Ideally, nominees for Chair will be past committee members.

Section 6. Special Committees

Special committees appointed as needed on a temporary basis may be established by the Association at the Annual Business Meeting or by the Executive Board. Each special committee shall make a report at the Annual Business Meeting.

ARTICLE IV. Publications

Section 1. Journal

The Association shall publish a Journal, Agricultural and Resource Economics Review. The Journal will be published at least three times each year. Papers may be submitted unsolicited or may be invited by an editor of the Journal. All papers to appear in the Journal shall be subject to peer review.

Some issues of the journal may be Special Issues that address specific topics. In particular, one or more issues each year may be a Special Issue devoted to papers submitted in relation to the Annual Workshop or a specific topics workshop.

Section 2. Other Publications

The Association may, on the recommendation of the Executive Board, publish other regular or periodic publications and make them available to all members electronically or by mail. Costs of preparation and mailing shall be borne by the Association.

ARTICLE V. Voting and Election of Officers

Section 1. Voting Rights

All persons holding Membership in the Association shall be entitled to vote.
Section 2.  
Election of Officers  

The Nominating Committee shall nominate two candidates for each office to be elected by the Membership. Voting shall be conducted online by secret ballot. The candidate for each office receiving the most votes shall be elected. The ballot shall be designed to allow members a write-in vote for an individual for each office other than the Nominating Committee nominees. The Immediate Past President shall run all elections. The Secretary shall verify election results. The results shall be reported to the Membership electronically and at the Annual Business Meeting.

Section 3.  
Procedure  

A majority vote of those Members present at an Annual Business Meeting and those voting absentee is sufficient to pass or reject any motion, or to act on proposed changes to these By-Laws or the Constitution of the Association. Voting on motions shall be by voice vote except that the President may ask for a hand vote and any member may request a secret ballot vote and that members may submit absentee ballots in advance of the meeting if the President deems it appropriate for the matter under consideration.

Section 4.  
Quorum of the Executive Board  

A quorum shall be half of the Executive Board at a called meeting, or those members present at an adjourned Executive Board meeting called with at least one week’s notice, not less than one week or more than one month after the called meeting when a quorum was not present.

ARTICLE VI.  Finance  

Section 1.  
Management of Funds  

Dues, journal-related revenues, and other income shall be collected by the Treasurer and managed in a prudent fashion. The Treasurer will make timely disbursement of these funds for authorized expenditures as directed by the Executive Board and as stipulated in the By-Laws.
Section 2.

Fiscal Year

The Fiscal Year of the Association shall begin on January 1 and end on December 31.

Section 3.

Dues

The amounts of dues for all classes of members shall be initiated by the Executive Board on the advice of the Treasurer. All changes in dues shall be approved by a majority vote of those present at an Annual Business Meeting and voting by absentee ballot pursuant to the procedures in Article V, Section 3.

Section 4.

Journal-Related Fees

Article processing charges for publishing in the Journal shall be established by the Executive Board in consultation with the Editors and publisher.

Section 5.

Expenses of Officers

No NAREA Officer shall receive compensation from the Association for performance of their official duties; however, travel allowances are permitted in cases where such funds are not otherwise available to an Officer. The Association will reimburse the Secretary, Treasurer, and Editors for stationery, paper, postage, copying, telephone charges, and other miscellaneous office expenses incurred in performance of Association business.

Section 6.

Awards and Honoraria

Amounts of Awards shall be established by the Executive Board upon consultation with the Treasurer and the appropriate Awards Committee. Honoraria shall be determined by the Program Committee in consultation with the Treasurer.

Section 7.

Annual Meeting Costs

The President-Elect will coordinate with the other members of the Annual Meeting Local Arrangements Committee on matters dealing with registration fees, lodging and meal charges, and other charges.
ARTICLE VII. Amendments

Section 1. Voting

These By-Laws may be altered or amended or any section thereof may be replaced only at an Annual Business Meeting by a majority vote of the Membership present and those voting by absentee ballot pursuant to the procedures in Article V, Section 3.

Section 2. Eligibility

To be eligible for consideration at an Annual Business Meeting, any proposed alteration or amendment of these By-Laws must be furnished to the President and Secretary at least two weeks before the Annual Meeting of the Association, and they must make it available to members in written form at least 12 hours before the Annual Business Meeting.

Revised and Approved June 17, 1981
Amended June 23, 1982
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