Date: Saturday, March 16, 2019  
Location: National Harbor 4/5, Gaylord National Resort & Convention Center, National Harbor, Maryland  
Time: 3:30 PM – 4:30 PM

Minutes

I. Call to Order – Wendy L. Frankel, MD

The 2019 USCAP Business Meeting was called to order by its President, Dr. Wendy Frankel on Saturday, March 17, 2018 at 3:32 pm. There were approximately 51 members present at the start of the meeting.

II. Introduction — Wendy L. Frankel, MD

Dr. Wendy L. Frankel welcomed everyone to the 107th Annual Meeting of USCAP.

III. Approval of Minutes, 2018 Business Meeting — Wendy L. Frankel, MD

A motion (by Dr. Powers, seconded by Dr. Greenson) CARRIED to approve the minutes (previously posted on the USCAP website) of the 2018 Annual Business Meeting.

IV. Report of the President - Wendy L. Frankel, MD

Dr. Wendy L. Frankel recognized several dignitaries and thanked them for attending the meeting. She also reported the three-year contract extension for the current Executive Vice President, David B. Kaminsky, MD, FIAC.

V. Report of the Executive Vice President – David B. Kaminsky, MD, FIAC

Dr. David B. Kaminsky thanked Dr. Wendy L. Frankel for her leadership and support over the last year. He reiterated the core values of USCAP: Sustainability of Members for Life, Life-Long Learning, The Best of Translational Research, Engagement, Mentoring, Diversity and Inclusion, and Ethical Behavior/Code of Conduct. Selected relevant accomplishments from the last annual meeting were summarized:

- improvements to the functionality and aesthetic design of the USCAP website with the inclusion of a new web-based program that expands the abstract submission process for additional features
- a new APP for the Annual Meeting which connects to the web-based program and allows for a user-friendly experience
• the exciting progress of the Interactive Center – from July 2017 through February 2019, the Interactive Center has produced 36 Interactive Microscopy courses attended by 930 registrants (241 international registrants from 31 countries)
• eLearning Center became the access point for the digital assets produced at the Interactive Center – 6,350 registered users, 600 learners per month, 15,007 viewed, 15,378 SAM tests administered and 8,356 Certificates of Completion Issued. The Interactive Learning Center and eLearning Center are helping USCAP achieve its strategic mission of providing first rate education across the world including low-resource countries
• the abstract process under the supervision of Dr. Rhonda Yantiss produced 2,829 submitted abstracts, 280 accepted for platform presentations and 2,004 accepted for posters
• new at this Annual Meeting is the introduction of Moderated Posters, several spotlighted posters that will be moderated by members of Education Committee presented in digital format in a theatrical setting in the Exhibit Hall.

Dr. Kaminsky explained the subtext of this year’s theme, Unlocking Your Ingenuity. He invited everyone to attend the Maude Abbot Legacy and USCAP Honors promptly at 4:15 on Tuesday afternoon. A short documentary film that deals with Unlocking Your Ingenuity will be featured.

Dr. Kaminsky announced the completion of the first-year pilot of the Mentoring Academy in association with Dr. Sharon Weiss. The Mentoring Academy is an opportunity to partner with someone who can make a difference in the career of a pathologist. In its first year, the program paired 27 dyads.

A downloadable engagement form was designed to provide the mechanism for members to alert the Academy of their desire to become more involved with the USCAP.

Dr. Kaminsky reiterated the USCAP’s position on ethical behavior and the commitment to providing a safe working and learning environment, protecting the rights, dignity and well-being of its members and program attendees. He reminded attendees that social media should be used as a safe and judicious form of communication among pathologists, and in support of and respectful to the USCAP.

Dr. Kaminsky explained the importance of Diversity and Inclusion, an interal strategy of Dr. Wendy L. Frankel’s presidential platform. Under the leadership of Marisa Nucci, MD and Laura Collins, MD, a focus group was formed to ensure that critical elements have been included for diversity and inclusion at the Annual Meeting – all gender bathroom, a lactation room, a meditation/quiet room, DJ, pianist and artists at various receptions are all women, the President’s Reception at the National Museum of Women in the Arts, planned onsite child care for the 2020 meeting, title change of the Generation U party to the Annual Meeting theme to include everyone, and 173 of the 455 faculty for AM2019 are women.

VI. Report of the Education Committee – Jason L. Hornick, MD, PhD

Dr. Jason L. Hornick presented a summary of the 2019 Annual Meeting statistics from the Education Committee. There are 4281 registrants for the meeting so far, including 975 attendees from outside north America representing 83 countries. 2,829 abstracts were submitted with 2,004 accepted representing an acceptance rate of 71%; these were
assigned to 1,724 posters and 280 platform presentations. 2,540 pathologists are registered for short courses, 308 for the Long Course, 779 for special courses, 7,004 for Companion Societies, 8,706 evening specialty conferences. Dr. Hornick indicated that the total number of possible CME’s per person is 51 (497.24 total) and SAMs per person is 46 (317.75 total). He explained new educational developments: 15 Interactive Microscopy courses were held at the Interactive Center in 2018; a strategic planning session focused on redesign of the Annual Meeting; approval by the American Board of Pathology for a Patient Safety Course; initiation of the ACCME reaccreditation process (to begin in July 2019).

VII. Report of the Finance Committee – Henry Tazelaar, MD

Financial success allows the USCAP to build its future, with investments like the interactive learning center and the eLearning Center. This will be Dr. Henry Tazelaar’s final year as chair of the Finance Committee, which oversees the Academy budget. A collective effort among the USCAP Board of Directors Committees, and Management team resulted in USCAP’s achieving strong financial metrics, developing a strong financial position, reinforcing the Academy as the most prestigious provider of continuing medical education for pathologists globally for many years to come.

The combined revenues of the Academy totaled $8.6 million last fiscal year with more than 88% directed to fund the USCAP programs for our customers and members. With a strong investment portfolio, we continue to achieve an annual rate of return of 4.3%, managed by our new investment managers at UBS Financial Services.

In October 2018, auditors released their annual report on the Academy finances, which included an “unqualified determination” (no errors in management’s representation of the financial statements).

VIII. Report of the Membership/RAC Committees – Kristie White, MD, MAEd

Dr. White reviewed the principal activities of 2018, including the mentoring program, transition to a new membership web platform (X-CD), updated definition and description of adjunct member and the addition of Canadian and private practice representatives to the Membership Committee beginning in 2019. Other initiatives included proactive communication to attract new members and sustain existing members through journal advertisements and new member recruitment at the time of registration for courses at the Interactive Learning Center; awarding 20 travel grants to the Pathologists-In-Training; engaging 85 PhD members; continuing the USCAP Passport concept to communicate the value of members for life.

Dr. White provided the attendees with graphical representations of the membership database and the demographics of the distribution of membership. The total number of members was reported at 7,269 (including 4254 full members). 5,767 are from the USA, 516 from Canada, 942 are international and 44 are unstated. 1,581 practice in community hospitals, 693 in independent laboratories, 107 in government or research laboratories, 36 in medical examiner offices, 3,889 in academics, 40 in the VA system. 923 are retired. Priorities for 2019 include designing and implementing a member survey to determine
member needs and the value of membership, continued enhancement of the new association management web platform, focusing on engagement of community practitioners and new Canadian members, and encouraging transitional pathologists (from trainee to new-in-practice) to become members for life.

IX. Report of the Foundation Committee – Celeste N. Powers, MD, PhD

Dr. Celeste N. Powers thanked the Foundation Committee for their dedication in making this another successful year for the UCAP Foundation. She announced that for the first time, all Foundation Committee members donated significantly to the Foundation. She also thanked the Platinum (Mayo Clinic), Gold (North American Society of Head and Neck Pathology) and Silver (International Society of Gynecological Pathologists) Sponsors of the Foundation.

The Foundation has adopted the goal of improving health globally by leveraging the power of philanthropy. The priorities (Three Pillars) of the Foundation continue to be Innovating Education, Fostering the Next Generation of Pathologists and Promoting Global Health.

Innovating Education is accomplished by creating novel digital educational products which educate 600 pathologists per month; supporting personalized learning/mentoring through the Powers-Sanchez Interactive Center; accomplishing global outreach through the Linder Learning Center and broadcast studio.

Foundation pillars intersect, as our eLearning Center allows us to promote Global Health by Innovating Education. Pathologists in under-resourced countries receive a 75% subsidy to access online courses. With this new model, the Academy can bring the latest information from pathology leaders directly to pathologists wherever they are at a fraction of the cost of sending faculty overseas. The pathologists also keep these online courses for up to three years, allowing them to review concepts and diagnostic criteria on-demand.

Since launching the eLearning Center in July 2017, more than 800 pathologists from low-resource countries use the eLearning Center.

Fostering the Next Generation of Pathologists was accomplished by partnering with the Resident Advisory Sub-Committee to support travel grants for 20 pathologists-in-training to attend the Annual Meeting. All award winners must be first authors of an accepted abstract. Trainees who are USCAP members receive a 50% discount on eLearning digital assets. The USCAP presently has 714 trainee members using the eLearning Center. The USCAP Foundation issued “Honored Mentor” ribbons worn at the Annual Meeting that represents at least a $100 donation to the Foundation. The goal is to promote mentoring as a core-value of the USCAP. The income from this program helps to fund the Pathologists-In-Training travel awards. $11,500 was raised by this campaign.

Promoting Global Health provides travel awards, low-cost online education and digital resource grants. $3,000 travel awards were provided to under-resourced attendees along with complimentary registration to the long course and several short courses. This program continues to yield excellent results and helps to harmonize pathology education.
X. **Report of the Publications Committee** – Murry B. Resnick, MD, PhD

It has been another very successful year for both journals – *Modern Pathology* (MP) and *Laboratory Investigation* (LI). Dr. Resnick acknowledged the partnership between the USCAP and Springer Nature, now in its 15th year. He explained the structure of *Laboratory Investigation* and thanked editor-in-chief Dr. Gene Siegal for his dedication. Laboratory Investigation is among the top three journals devoted to general experimental pathology with an Impact Factor in 2018 of 3.684. It includes original research, Pathobiology-In-Focus, reviews, methods/technical reports. Three special issues were designed for publication in 2018-2019.

Dr. Resnick reviewed *Modern Pathology* indicating that it is one of the leading journals devoted to general diagnostic anatomic/surgical pathology. He thanked editor-in-chief, John Eble, M.D. for his service and for achievement of an Impact Factor for 2018 of 6.365. The submission process remains strong among competitors. The journal includes original articles, proceedings of the Long Course and review papers. Dr. Resnick explained the emergence of social media’s impact on the journals and the creation of Facebook and Twitter pages for the journals.

New initiatives for 2019 include: increasing social media influence for both journals; continuing focused marketing campaign for Japan, China and Europe (LI); adding value, engagement through videos for both journals; increasing interaction with and outreach to members; recruiting the new Editor-in-Chief for *Modern Pathology*.

Dr. Resnick encouraged attendees to “Meet the Editors” during the coffee breaks in the Exhibit Hall at the Springer Nature booth.

Dr. Resnick closed by thanking Dr. Catherine Ketcham, Martha Simmons, the Editorial Boards, reviewers of LI and MP, Pooja Aggarwal and Nickie Roake.

XI. **Report of the Nominating Committee** – Christopher D.M. Fletcher, MD, FRCPath

Dr. Fletcher thanked the members of the committee. He announced the results of the ballot election by the membership to impending vacancies on the Board of Directors: Drs. Carol F. Farver, Henry Tazelaar, and Ian Weinreb. He thanked Drs. Marisa Nucci and Laura Collins for service on the Board of Directors.

XII. **Presentation of Officers** – Christopher D.M. Fletcher, MD, FRCPath

Dr. Fletcher introduced the incoming President, Dr. Joel K. Greenson; President-Elect Dr. Julia A. Bridge; Vice-President, Dr. Laura W. Lamps; Past-President Dr. Wendy L. Frankel.

XIII. **Presentation of Medal to Past-President** – Wendy L. Frankel, MD

Dr. Frankel presented Dr. Christopher D.M. Fletcher with the Past-President medal of honor.
XIV. **Installation of the New President** – Wendy L. Frankel, MD

Dr. Frankel introduced the incoming President, Joel K. Greenson, MD, and presented him with an engraved gavel.

XV. **Report of the IAP** – Ray McMahon, MD, FRCPath

Dr. McMahon announced that the most recent IAP Congress was held on October 14-19, 2018 in Amman, Jordan with the 2020 IAP Congress following in Glasgow, Scotland, August 29-September 3. The 2022 Congress will be held in Sydney, Australia and will be the 50th Anniversary of the Australasian division. The 2024 IAP Congress will be held in Cancun, Mexico. Early in 2020, the IAP will be accepting bids for their 2026 Congress.

XVI. **Other Business** – Wendy L. Frankel, MD

Dr. Frankel called for any new business from the floor. There was none.

XVII. **Adjournment** – Wendy L. Frankel, MD

The 2019 Annual Business Meeting was adjourned at 4:23 pm. There were 63 members in attendance at the time of adjournment.

TENTATIVELY APPROVED PENDING INPUT FROM MEMBERSHIP

John Sinard, MD, PhD
Secretary

1/14/2020
Date Approved